

Keir Series 7 Study Guide for the Working Rep

Week # 1

Day Time	Read	Glossary	Quiz/Test & Rationale	Computer
Monday 1½ – 2 Hr	<u>Vol. I</u> Introduction (pp 1–4) Ch. 1 § 1 Common Stock (pp 1–11)	<u>Glossary</u> First 20 terms (Mark where you stop)	<u>Vol. I</u> Ch I § 1 Common Stock (pp 12–14)	You may study the <u>Glossary</u> terms on your diskettes.
Tuesday 1½ – 2 Hr	<u>Vol. I</u> Ch 1 § 2 Preferred Stock (pp 17–22)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 1 § 2 Preferred Stock (pp 23–26)	You may study the <u>Glossary</u> terms on your diskettes.
Wednesday 1½ – 2 Hr	<u>Vol. I</u> Ch 1 § 3 Special Securities & Financial Listings (pp 27–33)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 1 § 3 Special Securities & Financial Listings (pp 34–38)	You may study the <u>Glossary</u> terms on your diskettes.
Thursday 1½ – 2 Hr	Review Chapter 1 Readings & Glossary	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Chap Exam</u> Equities (pp 1–9)	You may study the <u>Glossary</u> terms on your diskettes.
Friday 1½ – 2 Hr	<u>Vol. I</u> Ch 2 § 1 Bond Basics (pp 1–22)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 2 § 1 Bond Basics (pp 23–28)	You may study the <u>Glossary</u> terms on your diskettes.
Saturday 2½ – 3 Hr	<u>Vol. I</u> Ch 2 § 2 Corporate Debt (pp 29–52)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 2 § 2 Corporate Debt (pp 44–52)	You may study the <u>Glossary</u> terms on your diskettes.
Sunday 2½ – 3 Hr	<u>Vol. I</u> Ch 2 § 3 US Gov't Debt (pp 53–75)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 2 § 3 US Gov't Debt (pp 76–88)	You may study the <u>Glossary</u> terms on your diskettes.

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Week # 2

Day Time	Read	Glossary	Quiz/Test & Rationale	Computer
Monday 1½ – 2 Hr	<u>Vol. I</u> Ch 2 § 4 Municipal Debt (pp 89–130)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 2 § 4 Municipal Debt (p0 116–130)	You may study the Glossary terms on your diskettes.
Tuesday 1½ – 2 Hr	<u>Vol. I</u> Ch 2 § 5 Money Mkt. Debt (pp 131–134) Ch 2 § 6 Eurodollar Debt (pp 139–140)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 2 § 5 5 Money Mkt. Debt (pp 135–136) Ch 2 § 6 Eurodollar Debt (p0 141–142)	You may study the Glossary terms on your diskettes.
Wednesday 1½ – 2 Hr	Review Chapter 2 Readings & Glossary	<u>Glossary</u> Next 20 terms (Mark where you stop)	Chap. Exam Debt (pp 11–40)	Take Exams: Equities Debt
Thursday 1½ – 2 Hr	<u>Vol. I</u> Ch 3 § 1 Options Basics (pp 1–9)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 3 § 1 Options Basics (pp 10 – 12)	You may study the Glossary terms on your diskettes.
Friday 1½ – 2 Hr	<u>Vol. I</u> Ch 3 § 2 Speculative Option Strategies (pp 13 – 25)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 3 § 2 Speculative Option Strategies (pp 26 – 32)	You may study the Glossary terms on your diskettes.
Saturday 2½ – 3 Hr	<u>Vol. I</u> Ch 3 § 3 Hedging Strategies (pp 33–38)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 3 § 2 Hedging Strategies (pp 39 – 46)	You may study the Glossary terms on your diskettes.
Sunday 2½ – 3 Hr	<u>Vol. I</u> Ch 3 § 4 Income Strategies (pp 47 – 53)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 3 § 4 Income Strategies (pp 54 – 60)	You may study the Glossary terms on your diskettes.

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Week # 3

Day Time	Read	Glossary	Quiz/Test & Rationale	Computer
Monday 1½ – 2 Hr	<u>Vol. I</u> Ch 3 § 5 Straddles & Combos (pp 61 – 68)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 3 § 5 Straddles & Combos (pp 69 – 70)	You may study the <u>Glossary</u> terms on your diskettes.
Tuesday 1½ – 2 Hr	<u>Vol. I</u> Ch 3 § 6 Spreads (pp 73 –88)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 3 § 6 Spreads (pp 89 –94)	You may study the <u>Glossary</u> terms on your diskettes.
Wednesday 1½ – 2 Hr	<u>Vol. I</u> Ch 3 § 7 Ratio Strategies (pp 73 –88)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 3 § 7 Ratio Strategies (pp 89 –94)	You may study the <u>Glossary</u> terms on your diskettes.
Thursday 1½ – 2 Hr	<u>Vol. I</u> Ch 3 § 8 Equity Options (pp 101 – 112)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 3 § 8 Equity Options (pp 113 – 116)	You may study the <u>Glossary</u> terms on your diskettes.
Friday 1½ – 2 Hr	<u>Vol. I</u> Ch 3 § 9 Index Options (pp 117 – 123)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 3 § 9 Index Options (pp 124 – 125)	You may study the <u>Glossary</u> terms on your diskettes.
Saturday 2½ – 3 Hr	<u>Vol. I</u> Ch 3 § 10 Ratio Strategies (pp 127 – 130) Ch 3 § 11 Foreign Currency Options (pp 133 – 137)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 3 § 10 Ratio Strategies (pp 131 – 132) Ch 3 § 11 Foreign Currency Options (pp 138 – 142)	You may study the <u>Glossary</u> terms on your diskettes.
Sunday 2½ – 3 Hr	Review Chapter 2 Readings & Glossary	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Chap. Exam</u> Options (pp 41– 63)	Take Exam for: <u>Options</u>

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Week # 4

Day Time	Read	Glossary	Quiz/Test & Rationale	Computer
Monday 1½ – 2 Hr	<u>Vol. I</u> Ch 4 § 1 Trading Market Basics (pp 1 – 20)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 4 § 1 Trading Market Basics (pp 21 – 26)	You may study the <u>Glossary</u> terms on your diskettes.
Tuesday 1½ – 2 Hr	<u>Vol. I</u> Ch 4 § 2 NYSE Trading (pp 27 – 44)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 4 § 2 NYSE Trading (pp 45 – 52)	You may study the <u>Glossary</u> terms on your diskettes.
Wednesday 1½ – 2 Hr	<u>Vol. I</u> Ch 4 § 3 OTC Market (pp 53 – 63)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 4 § § 3 OTC Market (pp 64 – 68)	You may study the <u>Glossary</u> terms on your diskettes.
Thursday 1½ – 2 Hr	<u>Vol. I</u> Ch 4 § 4 Options & Other Markets (pp 69 – 75)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 4 § 4 Options & Other Markets (pp 76 – 80)	You may study the <u>Glossary</u> terms on your diskettes.
Friday 1½ – 2 Hr	<u>Vol. I</u> Ch 4 § 5 Customer Disclosure/ Settlement Rules (pp 81 – 90)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. I</u> Ch 4 5 Customer Disclosure/ Settlement Rules (pp 91 – 98)	You may study the <u>Glossary</u> terms on your diskettes.
Saturday 2½ – 3 Hr	Review Chapter 4 Readings & Glossary	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Chap. Exam</u> Trading Markets (pp 65 – 83)	You may study the <u>Glossary</u> terms on your diskettes.
Sunday 2½ – 3 Hr	<u>Vol. II</u> Ch 5 § 1 Account Basics (pp 1 – 18)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 5 § 1 Account Basics (pp 19 – 24)	You may study the <u>Glossary</u> terms on your diskettes.

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Week # 5

Day Time	Read	Glossary	Quiz/Test & Rationale	Computer
Monday 1½ – 2 Hr	<u>Vol. II</u> Ch 5 § 2 Margin Rules (pp 25 – 33)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 5 § 2 Margin Rules (pp 34 – 36)	You may study the <u>Glossary</u> terms on your diskettes.
Tuesday 1½ – 2 Hr	<u>Vol. II</u> Ch 5 § 3 Long Margin Accounts (pp 39 – 49)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 5 § 3 Long Margin Accounts (pp 50 – 54)	You may study the <u>Glossary</u> terms on your diskettes.
Wednesday 1½ – 2 Hr	<u>Vol. II</u> Ch 5 § 4 Short Margin Accounts (pp 55 – 63)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 5 § 4 Short Margin Accounts (pp 64 – 68)	You may study the <u>Glossary</u> terms on your diskettes.
Thursday 1½ – 2 Hr	<u>Vol. II</u> Ch 5 § 5 Margin on Options (pp 69 – 72)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 5 § 5 Margin on Options (pp 73 – 74)	You may study the <u>Glossary</u> terms on your diskettes.
Friday 1½ – 2 Hr	Review Chapter 5 Readings & Glossary	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Chap. Exam</u> Customer Accounts (pp 85 – 107)	Take exam for: <u>Trading Markets</u> <u>Midterm</u> <u>Customer Accounts</u>
Saturday 2½ – 3 Hr	<u>Vol. II</u> Ch 6 § 1 Corporate Underwritings (pp 1 – 14)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 6 § 1 Corporate Underwritings (pp 15 – 20)	You may study the <u>Glossary</u> terms on your diskettes.
Sunday 2½ – 3 Hr	<u>Vol. II</u> Ch 6 § 2 Municipal Underwritings (pp 21 – 41)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 6 § 2 Municipal Underwritings (pp 42 – 46)	You may study the <u>Glossary</u> terms on your diskettes.

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Week # 6

Day Time	Read	Glossary	Quiz/Test & Rationale	Computer
Monday 1½ – 2 Hr	Vol. II Ch 6 § 3 US Gov't . & Agency Underwritings (pp 47 – 51)	Glossary Next 20 terms (Mark where you stop)	Vol. II Ch 6 § 3 US Gov't . & Agency Underwritings (pp 52 – 54)	You may study the Glossary terms on your diskettes.
Tuesday 1½ – 2 Hr	Review Chapter 6 Readings & Glossary	Glossary Next 20 terms (Mark where you stop)	Chap. Exam New Issues (pp 109 – 122)	Take Exams for:: New Issues
Wednesday 1½ – 2 Hr	Vol. II Ch 7 § 1 Overview Inv. Co's (pp 1 – 3)	Glossary Next 20 terms (Mark where you stop)	Vol. II Ch 7 § 1 Overview Inv. Co's (pp 4 – 6)	You may study the Glossary terms on your diskettes.
Thursday 1½ – 2 Hr	Vol. II Ch 7 § 2 Management. Companies (pp 7 – 25)	Glossary Next 20 terms (Mark where you stop)	Vol. II Ch 7 § 2 Management. Companies (pp 26 – 32)	You may study the Glossary terms on your diskettes.
Friday 1½ – 2 Hr	Vol. II Ch 7 § 3 Unit Investment Trusts (pp 33 – 40)	Glossary Next 20 terms (Mark where you stop)	Vol. II Ch 7 § 3 Unit Investment Trusts (pp 41 – 44)	You may study the Glossary terms on your diskettes.
Saturday 2½ – 3 Hr	Vol. II Ch 7 § 4 Real Estate Investment Trusts (pp 45 – 47)	Glossary Next 20 terms (Mark where you stop)	Vol. II Ch 7 § 4 Real Estate Investment Trusts (pp 48 – 50)	You may study the Glossary terms on your diskettes.
Sunday 2½ – 3 Hr	Vol. II Ch 7 § 5 Retirement Plans (pp 51 – 58)	Glossary Next 20 terms (Mark where you stop)	Vol. II Ch 7 § 5 Retirement Plans (pp 59 – 62)	You may study the Glossary terms on your diskettes.

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Week # 7

Day Time	Read	Glossary	Quiz/Test & Rationale	Computer
Monday 1½ – 2 Hr	Review Chapter 7 Readings & Glossary	Next 20 terms (Mark where you stop)	Chap. Exam Investment Companies (pp 123 – 140)	You may study the Glossary terms on your diskettes.
Tuesday 1½ – 2 Hr	Vol. II Ch 8 § 1 Tax Rules/ Applications (pp 1 – 19)	Glossary Next 20 terms (Mark where you stop)	Vol. II Ch 8 § 1 Tax Rules/ Applications (pp 20 – 23)	You may study the Glossary terms on your diskettes.
Wednesday 1½ – 2 Hr	Vol. II Ch 8 § 2 Tax Advantaged Investments (pp 27 – 49)	Glossary Next 20 terms (Mark where you stop)	Vol. II Ch 8 § 2 Tax Advantaged Investments (pp 50 – 56)	You may study the Glossary terms on your diskettes.
Thursday 1½ – 2 Hr	Review Chapter 8 Readings & Glossary	Glossary Next 20 terms (Mark where you stop)	Chap. Exam Taxes/ Tax Shelters (pp 123 – 140)	Take Exams:: Investment Companies Taxes & Tax Shelters
Friday 1½ – 2 Hr	Vol. II Ch 9 § 1 Securities Act of 1933 (pp 1 – 12)	Glossary Next 20 terms (Mark where you stop)	Vol. II Ch 9 § 1 Securities Act of 1933 (pp 13 – 18)	You may study the Glossary terms on your diskettes.
Saturday 2½ – 3 Hr	Vol. II Ch 9 § 2 Securities & Exchange Act of 1934 (pp 19 – 30)	Glossary Next 20 terms (Mark where you stop)	Vol. II Ch 9 § 2 Securities & Exchange Act of 1934 (pp 31 – 36)	You may study the Glossary terms on your diskettes.
Sunday 2½ – 3 Hr	Vol. II Ch 9 § 3 Other Fed & State Regs (pp 37 – 41)	Glossary Next 20 terms (Mark where you stop)	Vol. II Ch 9 § 3 Other Fed & State Regs (pp 42 – 44)	You may study the Glossary terms on your diskettes.

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Week # 8

Day Time	Read	Glossary	Quiz/Test & Rationale	Computer
Monday 1½ – 2 Hr	<u>Vol. II</u> Ch 9 § 4 NYSE Rules (pp 45 – 53)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 9 § 4 NYSE Rules (pp 54 – 58)	You may study the Glossary terms on your diskettes.
Tuesday 1½ – 2 Hr	<u>Vol. II</u> Ch 9 § 5 NASD Rules (pp 59 – 68)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 9 § 5 FINRA Rules (pp 68 – 72)	You may study the Glossary terms on your diskettes.
Wednesday 1½ – 2 Hr	<u>Vol. II</u> Ch 9 § 6 MSRB Rules (pp 73 – 93)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 9 § 6 MSRB Rules (pp 94 – 102)	You may study the Glossary terms on your diskettes.
Thursday 1½ – 2 Hr	<u>Vol. II</u> Ch 9 § 7 CBOE Rules (pp 103 – 110)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 9 § 7 CBOE Rules (pp 111 – 112)	You may study the Glossary terms on your diskettes.
Friday 1½ – 2 Hr	Review Chapter 9 Readings & Glossary	<u>Glossary</u> Next 20 terms (Mark where you stop)	Chap. Exam Regulations (pp 165 – 203)	You may study the Glossary terms on your diskettes.
Saturday 2½ – 3 Hr	<u>Vol. II</u> Ch 10 § 1 Fundamental Analysis (pp 1 – 20)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 10 § 1 Fundamental Analysis (pp 21 – 28)	You may study the Glossary terms on your diskettes.
Sunday 2½ – 3 Hr	<u>Vol. II</u> Ch 10 § 2 Economic Analysis (pp 29 – 36)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 10 § 2 Economic Analysis (pp 37 – 40)	You may study the Glossary terms on your diskettes.

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Week # 9

Day Time	Read	Glossary	Quiz/Test & Rationale	Computer
Monday 1½ – 2 Hr	<u>Vol. II</u> Ch 10 § 3 Market Analysis (pp 41 – 49)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 10 § 3 Market Analysis (pp 50 – 52)	You may study the <u>Glossary</u> terms on your diskettes.
Tuesday 1½ – 2 Hr	<u>Vol. II</u> Ch 10 § 1 Portfolio Analysis (pp 53 – 57)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 10 § 1 Portfolio Analysis (pp 58 – 62)	You may study the <u>Glossary</u> terms on your diskettes.
Wednesday 1½ – 2 Hr	<u>Vol. II</u> Ch 10 § 5 Technical Analysis (pp 63 – 69)	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Vol. II</u> Ch 10 § 5 Technical Analysis (pp 70 – 72)	You may study the <u>Glossary</u> terms on your diskettes.
Thursday 1½ – 2 Hr	Review Chapter 10 Readings & Glossary	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Chap. Exam</u> Regulations (pp 165 – 203)	Take Exam: <u>Regulations Analysis</u>
Friday 1½ – 2 Hr	Review <u>All Chapters</u> as needed	<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Chap Exam</u> Retake all 10 chapter exams Reread all rationales	Take Exam: <u>Muni</u>
Saturday 2½ – 3 Hr		<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Final Exams</u> Take Final Exam # 1 (pp 1 – 34)	You may study the <u>Glossary</u> terms on your diskettes.
Sunday 2½ – 3 Hr		<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Final Exams</u> Take Final Exam # 2 (pp 35 – 69)	You may study the <u>Glossary</u> terms on your diskettes.

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Week # 10

Day Time	Read	Glossary	Quiz/Test & Rationale	Computer
Monday 1½ – 2 Hr		<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Final Exams</u> Take Final Exam # 3 (pp 71 – 106)	You may study the <u>Glossary</u> terms on your diskettes.
Tuesday 1½ – 2 Hr		<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Final Exams</u> Take Final Exam # 5 (pp 143 – 183)	You may study the <u>Glossary</u> terms on your diskettes.
Wednesday 1½ – 2 Hr		<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Final Exams</u> Take Final Exam # 6 (pp 185 – 224)	You may study the <u>Glossary</u> terms on your diskettes.
Thursday 1½ – 2 Hr		<u>Glossary</u> Next 20 terms (Mark where you stop)	<u>Final Exams</u> Take Final Exam # 7 (pp 225 – 266)	You may study the <u>Glossary</u> terms on your diskettes.
Friday 1½ – 2 Hr		<u>Glossary</u> Balance of terms.	<u>Final Exams</u> Take Final Exam # 8 (pp 267 – 313)	You may study the <u>Glossary</u> terms on your diskettes.
Saturday 2½ – 3 Hr	Review Lessons on which you have the most difficulty			Read 7 Secrets on diskette for test taking tips.
Sunday 2½ – 3 Hr				Take Exam: <u>Final #1</u>

Keir Series 7 Study Guide for the Working Rep Week # 11

Day Time	Read	Glossary	Quiz/Test & Rationale	Computer
Monday 2 Hr				Take Exam: <u>Final # 2</u>
Tuesday 2 Hr				Take Exam: <u>Final # 3</u>
Wednesday 2 Hr				Take Exam: <u>Final # 4</u>
Thursday 2 Hr				Take Exam: <u>Final # 5</u>
Friday 1½ - 2 Hr	Review as needed			
Saturday 2½ - 3 Hr	Review as needed			
Sunday 2½ - 3 Hr	Review as needed			

If you are getting 80% or better on final exams,
you are ready to take the Series 7 exam.
Congratulations on a successful effort!

Keir Educational Resources
800-795-5347 ext 106
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